

ENVIRONMENTAL POLICY

Cotswold Archaeology recognizes that its business activities interact with the environment in a variety of ways. These activities have an impact in the key areas of:

- Excavation work in sensitive environments;
- Raw material use;
- Energy use;
- Generation of waste materials.

Cotswold Archaeology recognizes that it has a responsibility to help protect the environment wherever it has an opportunity to do so, be a responsible neighbour and to provide a comfortable environment for its employees to work in. As such, Cotswold Archaeology is committed to:

- Continual improvement in the environmental impact of its activities.
- Ensuring that the conscientious protection of people and environment is an integral part of its working practice.
- Preventing pollution wherever possible including taking all reasonably practicable measures to avoid and/or ameliorate potential damage or nuisance to people and impact on the environment.
- Complying with all relevant legal, customer and other third party requirements.
- Adopting best practices applicable to its activities and avoiding nuisance or damage as a primary objective.

Cotswold Archaeology will achieve these commitments through the following means:

- The implementation and maintenance of an Environmental Management System that is independently certified as compliant with ISO 14001:2015.
- Identifying the aspects of its activities that have an environmental impact, quantifying the significance of each aspect and seeking external advice where necessary regarding appropriate control measures.
- Setting objectives for reducing its environmental impact and maintaining an environmental performance improvement programme to enable them to be achieved.
- Ensuring that its employee, suppliers, sub-contractors and customers are aware of any support required by them to implement this policy including ensuring that their own work is undertaken as far as is reasonably practicable without risk or nuisance to themselves, others or the environment.
- Training its employees in good environmental protection practices and encouraging employee involvement in environmental improvement initiatives.
- Ensuring that environmental protection is a high priority in the planning and day-to-day supervision of work.
- Ensuring that its management and staff continually monitor the operation of this Policy in all permanent and temporary workplaces.

This policy is publically available via Cotswold Archaeology's website and internally via our intranet and workplace noticeboards. The Head of HR and Facilities should be contacted in the event of any difficulty arising from the implementation of this policy.

Signed... 
Professor Timothy Darvill (Chairman)

Date: 15 Mar 2017